**Fountain Street Church Foundation**

**Board Meeting**

Minutes of April 15, 2019

Present: Randy Allaben, Carol Townsend, Bill Boersma, TJ Norris, Gary Rowe, Bill Brunner,

Jack Woller

Absent: Lisa Garvey, Mike Wolfe

1. **Call to Order and Welcome – Carol Townsend**

The meeting was called to order at 4:07 pm. Randy was running late, so Carol opened the meeting.

1. **Welcome new Board Member**

The Board welcomed Bill Brunner as a new member. Bill is a former governing board member with a long history of service to Fountain Street Church. Bill is a Ministerial Appointee.

1. **Quarterly Meeting with Midwest Capital**

Carol reported that she and Lisa Garvey met with Midwest Capital. As of April 3rd, the balance was $3,709k, which does not include the $100,000 loan.

1. **Foundation Board Reception**

Carol presented a draft of the invitation and asked for changes. The invitations will be printed and mailed by April 18th with RSVP of May 8th. Duties for the board members were reviewed. Randy will speak on the Vision and Purpose of the Foundation and encourage all to become Legacy Society members. A presentation will be made by Midwest Capital Investments.

1. **Hiring of an Major Gifts Officer**

Discussions were held regarding hiring someone to work at least part time as a major gifts officer. There was discussion of the value garnered versus the cost of salary. The Board felt the need to get a clearer picture of the duties, expectations, and results we could get by making a hire. Jack felt someone who has a ministerial background and experience in fundraising would be able to work part time for the Foundation and part time for the church in other capacities. Andy Debraber’s name has been mentioned as a possible candidate. Jack has agreed to speak with Andy, asking the specific job duties/expectations of an MGO, and to ask if Andy would be interested in a position.

1. **Memorial Tile Update**

TJ reported that the brochure is in the hands of Virginia and Melissa for update. They are “rebranding” written communications, so the brochure will be rebuilt to be consistent with other type of communications.

Also, TJ has drafted a letter to be sent to congregants (those who have requested a memorial service in the past 2 years, but could be sent out to all members as well). Also written are posts for the Friday Flash and The Chimes. A discussion with Virginia also brought up ideas of using social media to help promote the tiles.

TJ discussed trying to meet a May 5th kickoff, but Jack didn’t think the brochures would be ready given other priorities for the staff. Randy will speak about the tiles at the May 22nd Foundation Board Reception, but other promotion will wait until the brochures are ready.

1. **Approval of Minutes of March 25, 2019.**

Motion was made and seconded to approve the minutes.

Motion passed.

1. **Financial Reports February 2019**

Financials will be distributed at a later date. Church accountant, Melissa, has been out on leave and is working to catch up.

1. **Other Business**

Win Irwin asked if reminders to donate to the Legacy Society are being mailed out – he did not receive his yet. Jack stated they go out on a bi-monthly basis and he would check.

1. **Discussion of SRI %**

Tabled until May meeting

**Meeting adjourned at 5:36p**